



Acceptable use of the school's ICT systems and internet agreement for EYFS/KS1 pupils and parents/carers

Name of Pupil:

I want to feel safe all of the time when using the internet.

I agree that I will:

- Only log on to a computer using my own name and logon
- Log off when I leave the computer
- Only use the computer for things that I am told to do by my teacher
- Only open pages which my teacher says are OK
- Only work with people I know in real life
- Tell my teacher if anything makes me feel scared or uncomfortable
- Make sure all messages I send are polite
- Show my teacher if I get a nasty message
- Not rely to any nasty message or anything which makes me feel uncomfortable
- Only email people I know – if my teachers agrees
- Talk to my teacher before using anything on the internet
- Not play games (unless told to do so by my teacher) during lesson time
- Not tell people about myself online (I will not tell them my name, anything about my family and home, phone numbers or pets.)
- Not upload photos of myself onto the computer
- Never agree to meet a stranger
- Not bring a mobile phone or other personal electronic device into school (without HT permission)
- I agree that anything I do on the computer may be seen by someone else

Signed (pupil):

Date:

Parent/carer agreement:

I agree that my child can use the school's ICT systems and internet with appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these. I agree that I will not deliberately upload or text anything that would cause offence to any one in school.

Dear Parents,

Keeping your child safe is of uttermost importance to us at Hamsterley primary School. As part of our commitment to keeping your child safe when online we would ask you to discuss the points above with your child and help us to help them learn about how to stay safe. E-safety is an ongoing issue for all young people and at our school, we continue to work with the appropriate agencies to promote safe usage. We would also ask you to promote this same message at home to enable consistency.

Please could you sign below and return the form to school to inform us that you have discussed this with your child.

I confirm that I have discussed the Acceptable Use Agreement with my child.

Signed (parent/carer):

Date:



Acceptable use of the school's ICT systems and internet agreement for KS2 pupils and parents/carers

Name of Pupil:

When using the school's ICT systems and accessing the internet in school, I will not:

- Use them for a non-educational purpose unless given permission (for example, at wet playtime)
- Use them without a teacher being present, or without a teacher's permission
- Access any inappropriate websites
- Access social networking sites (unless my teacher has expressly allow this as part of a learning activity)
- Use chat rooms (unless my teacher has expressly allowed this as part of a learning activity)
- Open any attachments in emails, or follow any links in emails, without first checking with a teacher
- Use any inappropriate language when communicating online, including in emails
- Share my password with others or log in to the school's network using someone else's details
- Give my personal information (including my name, address or telephone number) to anyone without the permission of my teacher or parent/carer
- Arrange to meet anyone offline without first consulting my parent/carer, and without adult supervision

If I bring a personal mobile phone or other personal electronic device into school (with HT permission):

- I will not use it during lessons, clubs or other activities organised by the school, without a teacher's permission
- I will use it responsibly, and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online

I agree that the school will monitor the websites I visit.

I will immediately let a teacher or other member of staff know if I find any material which might upset, distress or harm me or others.

I will always use the school's ICT systems and internet responsibly.

Signed (pupil):

Date:

Parent/carer agreement:

I agree that my child can use the school's ICT systems and internet with appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal electronic devices in school, and will make sure my child understands these. I agree that I will not deliberately upload or text anything that would cause offence to any one in school.

Signed (parent/carer):

Date: